

Hemophilia Foundation of Minnesota/Dakotas
Board Meeting Minutes
April 18, 2006

Meeting was called to order at 7:05 p.m.

Present: Judith Campbell, Bob Stone, Dan Tinklenberg, Sharold Friedrich, Brenda Neubauer, Bill Kallberg, Jeff Kallberg, John Schulte, Elizabeth Myers.

Absent: Aaron Reeves, Jim Langworthy, and Mark Wiener.

Staff: Jim Paist, Executive Director, and Pam Leathart, Office Manager.

Guest: Brett Schaumburg

In Aaron's absence, Bob Stone lead the meeting.

Welcome: Jim Paist opened the meeting by introducing the two new Board Members that were with us on this call. They were: Elizabeth Myers and John Schulte.

Jim summarized responsibilities and asked board members to ad anything else. Each board member is expected to be involved with a committee. Our board meetings are held every third Tuesday of the month at 7:00 p.m. via a conference call. However, we do meet in the office as well and if anyone would like to join us, they are welcome. We have two required meetings every year, a Board Retreat held in the fall and the Annual Meeting held in the spring. Committees that members can get involved with include: the golf tournament, the gala, the women's outreach program, the scholarship committee, family fitness and advocacy. The availability of the committee members will determine when the meetings will take place; day time or evening.

Minutes: The minutes from the March 22nd were reviewed. Bill Kallberg made a motion to approve the March minutes and Brenda Neubauer seconded. Motion carried.

The minutes from the April 8th meeting were reviewed. A motion was made by Judith Campbell to approve the minutes as written, Dan Tinklenberg seconded. Motion carried.

Financials: Jim reported that at the last Board Meeting, Dan Tinklenberg was voted in as our new Treasurer.

Jim reported that our US Bank Money Market Account had little change since last month. This account is part of the investment committee's direction to shift funds into Certificates of Deposit. Our Dreyfus Account showed a positive growth last quarter and performed well. The Savings Account stands at \$133,351 and in April, we received a check for \$20,000 from Fairview Pharmacy (last year, Fairview gave us \$15,000) and a \$17,500 check from Baxter BioScience for 2006 support that will be reflected in next month's financials. The Scholarship Account is at \$8,933 and we have approximately

\$2,000 pending from Factor Foundation as well. Disbursement of these funds will take place in July. The Camp Account is at \$17,009 and the camp money from the Gala has now been transferred. We have \$9,865 in our Checking Account.

Nothing has changed with our fixed assets. Jim reported that our Retained Earnings, Account 1600, in the amount of \$187,805 will remain the same until the books are closed for 2005. Pam and Jim and working with the accountant on this matter. Account 1650, Prior Period Adjustment, in the amount of \$1,742 is a combined figure of a 2004 returned scholarship in the amount of \$1,275 and a refund for \$466 for the San Diego conference last October.

The March's income shows \$14,000 for account 3100, Exhibitor Fees, for the Annual Meeting. On the expense side, we have \$16,948 for account 5200 and this reflects the Gala 2006 hotel bill. As far as the quarterly report, we are fairly close with budget versus actual: on the income side, \$180,101 compared to budgeted \$183,873 and on the expense side \$87,635 versus \$90,416.

Pam reported on the US Merchant Bank credit card charges. Currently, we are being charged 4.42% interest and 57 cents per transaction. The bank does rate reviews every six months and after checking on our account, they will reduce our rate to 3.29% interest and 55 cents per transaction. This reduction will be effective no later than May 1, 2006. Pam agreed to do a follow up in another six months to see if another reduction in interest would be applicable.

John Schulte made a recommendation that at the Gala, or any event, to announce that we would accept checks versus credit cards as a savings to HFMD.

Bill Kallberg made a motion to accept the March financials and Sharold Friedrich seconded. Motion carried.

Mentoring Program: The HFMD office was contacted by Brett Schaumburg who is interested in initiating a Mentor Program for our youth. This is a way for the older adults in our community to spend time with our younger kids. Brett feels that mentoring plays a very important role in one's life as a relationship is established with an older adult. The advice and information that is passed on will never be forgotten. Brett also mentioned that he would do whatever it would take to get this program up and running.

Since Brett is connected with an industry, some members of the Board felt this could be a conflict. Bill Kallberg stated that he is a consumer first and can wear two hats. Bill said mentoring can make a contribution to our community and as Board Members, we should give full support. Brenda Neubauer feels that we should be consistent with our policies and treat everyone with the same approach. Brenda said we need to approach this cautiously and said there are considerations for liabilities and conflicts with industry. Sharold Friedrich suggested doing a back ground check on the mentors for safety purposes and that guidelines should be established. Brenda suggested that we approach

the HTC's as a more appropriate source to facilitate this, as they have medical records available and should start there.

Jim said we weren't planning to make any decisions on this tonight, and that a sub-committee could be formed to look into it. Jim offered to be on the committee and said he would check in with the HTCs on it, and to see if they already have mentoring programs. Bill Kallberg made a motion that a sub-committee be established that would develop rules and procedures in order to facilitate this program. Dan Tinklenberg seconded the motion. Brenda Neubauer opposed this motion at this time as we have other issues to deal with. A vote was taken with one nay from Brenda and the rest were in favor. Motion carried.

The sub-committee consists of:

- Dan Tinklenberg
- Bob Stone
- Sharold Friedrich
- Jim Paist, who will facilitate
- an HTC representative (Jim will follow up with Jim Langworthy)

The board thanked Brett for his presentation.

Annual Meeting: Jim Paist stated that a formal critique will take place with the Annual Meeting Committee at a later time. However, comments from the Board are appreciated now. Comments included:

- Bob said sessions were good, Laurie Kelley gave an informative presentation, too much food on the lunch plate, better event than the last two years.
- Impressed with Laurie Kelley, more focus on kids for next year and they should attend breakout sessions.
- Disappointed in the turnout
- Bill said it didn't meet the requirements for a business meeting at the Annual Meeting, Board should finalize the agenda before publishing it.
- Lack of communication with the day care and the youth in the afternoon breakout sessions was a problem because not enough kids attended the sessions.
- Did we lose our focus on education versus pool time?
- Bill said our Annual Meeting should be for education not for recreation, and suggested we require people to attend the education seminars.
- It was suggested that we could have one speaker in the morning with one breakout session and do the same for the afternoon. That way, we might not lose people.

Jim will report this feedback at the critique meeting and then will also report back to the Board on their outcome.

Medora Planning: The North Dakota Retreat will be held July 28th & 29th in Medora, ND. This year, should we offer two options for the families? There is horseback riding and/or a musical. The Board had a lengthy discussion about offering both or reserving a certain number of horses in advance. Bill Kallberg made a motion to authorize the ND Retreat Committee to make this decision. Brenda Neubauer seconded the motion. With no opposition, the Motion carried.

HFA Report: Dan Tinklenberg and Jeff Kallberg both attended from our Board. Dan reported that his experience in St. Louis at the HFA Conference was very good. There were 300-400 consumers in attendance and programming was directed towards consumer education. They discussed inhibitors and genetic testing. HMFMD was recognized for their efforts in the sole source provider issue. Dan talked to Chad Brown from Factor Foundation about their Factor First Program. The thrust of that program is to educate and inform emergency room staff when handling hemophilia patients. Judith Campbell thought that was difficult due to the frequent turn around of staff.

Jeff Kallberg reported that this organization is geared towards advocacy and their main issue is in blood safety. Although industry is involved, they are geared towards the consumer and health care providers are in the minority.

As a new member of HFA, we have been invited to have a representative from HFMD sit on their board. Bill Kallberg nominated Dan Tinklenberg to be the representative. Judith Campbell seconded. Dan agreed to accept the position and with no opposition, Motion carried.

NHF/New York Representatives: Jim Paist said as the ED of the organization, he is planning to attend the NY leadership weekend in June. Our budget allows for one or two Board members to attend. Jim recommended sending Aaron Reeves and one other board member. NHF will provide for registration fee (\$50) and hotel but HFMD pays for the air fare. Jim reported that Aaron Reeves would like to attend.

Bill Kallberg recommended that we find the funds to pay for as many Board Members who want to go. Jim thought that the Executive Director, President and one other Board member would be sufficient. Those interested in attending include:

- Bill Kallberg
- Brenda Neubauer
- Dan Tinklenberg
- Aaron Reeves
- Jim Paist

Bill Kallberg moved to authorize the Executive Director, President, Bill Kallberg, Dan Tinklenberg, Brenda Neubauer or any available and interested parties should be authorized to go. Brenda Neubauer seconded the motion. Brenda withdrew her motion to second because it was a broad statement, and said she didn't think everyone on the board needs to go. However, after discussion, Brenda then again seconded the motion. A vote was taken and Motion carried.

Family Fitness Planning: Jim is following up with a motion that the Board had last March to make this a permanent program at HFMD. Those that want to be involved on the planning committee include:

- Dan Tinklenberg
- Jeff Kallberg
- John Schulte
- Elizabeth Myers
- Jim Paist

Brenda offered her assistance for those events that will be held in North Dakota.

Old/New Business: None

Meeting was adjourned at 8:40 p.m.

Our next regularly scheduled Board of Directors meeting will be held Tuesday, May 16th, at 7:00 p.m. in the HFMD Lower Level Conference Room. For those that are unable to attend, the call in number is 1-866-246-6862, and the pass code is 894381#.

Respectfully submitted,

Pam Leathart
HFMD Office Manager
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